

PENDER HARBOUR LIVING HERITAGE SOCIETY

ORDERING DOCUMENTS AND COPYRIGHT INFORMATION

How to obtain a copy of archival documents and photos

You may request a high-quality digital reproduction of many of the documents and photos in our Digital Collection. Fees are charged to help offset our associated costs. Fees are:

High resolution digital file	\$15.00 per file
CD	\$ 5.00 per CD
Postage/courier costs	Actual cost

To submit a request for a high resolution photograph, go to View Digital Collection and find the image you want. Click on the image until you see an icon Request Image. Click, complete and submit the form. We will contact you further.

Low resolution photographs and other documents are freely available on our website.

Reproduction Terms and Conditions

We are committed to making our holdings as widely available as possible, without unnecessary restrictions on their use. In some cases donation agreements place access and use conditions on materials donated to the Society that may limit our ability to provide reproductions of materials.

The Society endeavours to comply with laws affecting reproduction of materials in our holdings, including provisions of the Copyright Act:

There are no restrictions on the use or reproduction of material in the public domain (prior to January 1, 1949). For materials whose copyrights are owned by the Pender Harbour Living Heritage Society, we grant a non-exclusive licence to use the reproductions without permissions.

In keeping with the Fair Dealing provisions of the Copyright Act, single copies of the Society's holdings may be provided for the purposes of research, private study, education, parody, or satire. Multiple copies or copies to be used for other purposes may also be provided, subject to the user confirming in writing that permission has been obtained from the copyright owners for the intended use.

The Society uses reasonable efforts to ascertain third-party owners of materials, but we cannot provide any warranties or representations, and disclaim all liability regarding the materials' copyright ownership or status.

You are responsible for determining whether your use constitutes a copyright infringement and securing permission from the copyright holder if necessary.

Credits

Patrons must credit "Pender Harbour Living Heritage Society", the catalogue number, and the creator if known, for each use of the materials.

Deposit of Publication

As a condition of sale, the Archives may request a complimentary copy of any publication using reproductions of the Society's holdings.

No Transfer of Copyright

Patrons receive only a copy of the materials, and do not acquire any interest in the ownership of the copyright or other proprietary rights in the materials.

Legal Compliance

Patrons assume sole responsibility for the materials' use and reproduction complying with all applicable laws, including, but not limited to, copyright, moral rights, neighbouring rights, defamation and privacy.

No Endorsement

Patrons shall not publicly represent or imply that the Pender Harbour Living Heritage Society is participating in, or has sponsored, approved or endorsed the manner or purpose of, patrons' use of the materials.